



# HARYANA SCHOOL SHIKSHA PARIYOJNA PARISHAD

(Regd. Under Societies Registration Act, 1860)

Shiksha Sadan, 3<sup>rd</sup> & 4<sup>th</sup> Floor, Sector-5, Panchkula-134109

Tel: 0172-2590505, 2586026(F) | E-mail: hrnsqfharyana@gmail.com | Website: [www.hsspp.in](http://www.hsspp.in)



Ref. No. 10/164 (NSQF)/ 1595-1639

Dated: 30.04.2021

To,

1. All the District Education Officers in Haryana State.
2. All District Project Coordinators in Haryana State.
3. All School Principals of 1074 Govt. Schools covered under Vocational Education (NSQF).

**Subject: Regarding guidelines for Enrollment of Students in Vocational Education in alignment with NSQF and its implementation for the Session 2021-22.**

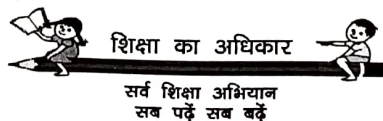
As you are aware, Department / HSSPP has been implementing Vocational Education in 1074 Govt. Schools with 12 Sectors (02 or 3 Sectors in each school) in alignment with NSQF. As per the guidelines received from MHRD, GOI for the implementation of vocational education, the schools can offer two vocational Job Roles in each skill, one in 9th & 10th (Entry point in 09th and Exit at 10th Class) and other preferably within same line of progression in 11th & 12th (Entry point in 11th and Exit at 12th Class) with 40 students in each section. Thus, each Job Role (Vocational Course) may be covered in a span of 2 years.

The guidelines for Enrollment of Students in Vocational Education and its implementation for the session 2021-22 are as under:-

1. Implementation plan to be followed in 969 out of 1074 Govt. Schools (Annexure-A) already stands covered under Vocational Education in State Haryana (Except 105 Govt. Model Sanskriti Senior Secondary Schools covered under VE ) is as under:-

**Table-1**

S#	Name of Sector	Job Role with QP Code for Class IX & X and availability of Books on PSSCIVE/NCERT Website		Job Role with QP Code for Class XI & XII and availability of Books on PSSCIVE/NCERT Website	
		Class IX	Class X	Class XI	Class XII
1	2	3	4	5	6
1	Agriculture	Solanaceous Crop Cultivator (AGR/Q0402) <b>Books available: Yes</b>	Solanaceous Crop Cultivator (AGR/Q0402) <b>Books available: No</b>	<b>Gardener (AGR/Q0801)</b> <b>Books available: Yes</b>	Dairy Farmer / Entrepreneur (AGR/Q4101) <b>Books available: Yes</b>



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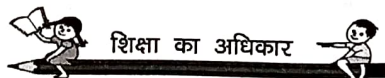
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S#	Name of Sector	Job Role with QP Code for Class IX & X and availability of Books on PSSCIVE/NCERT Website		Job Role with QP Code for Class XI & XII and availability of Books on PSSCIVE/NCERT Website	
		Class IX	Class X	Class XI	Class XII
1	2	3	4	5	6
2	Apparels , Made ups & Home Furnishing	Sewing Machine Operator (AMH/Q0301)  <b>Books available: Yes</b>	Sewing Machine Operator (AMH/Q0301)  <b>Books available: No</b>	Specialized Sewing Machine Operator (AMH/Q2301)  <b>Books available: No</b>	Specialized Sewing Machine Operator (AMH/Q2301)  <b>Books available: No</b>
3	Automotive	Automotive Service Technician L-3 (ASC/Q1401)  <b>Books available: Yes</b>	Automotive Service Technician L-3 (ASC/Q1401)  <b>Books available: No</b>	Automotive Service Technician L-4 (ASC/Q1402)  <b>Books available: Yes</b>	Automotive Service Technician L-4 (ASC/Q1402)  <b>Books available: No</b>
4	Beauty & Wellness	Assistant Beauty Therapist (BWS/Q0101)  <b>Books available: Yes</b>	Assistant Beauty Therapist (BWS/Q0101)  <b>Books available: No</b>	Beauty Therapist (BWS/Q0102)  <b>Books available: Yes</b>	Beauty Therapist (BWS/Q0102)  <b>Books available: No</b>
5	Banking, Financial Services & Insurance	Microfinance Executive(BSC/ Q2401)  <b>Books available: No</b>	Microfinance Executive(BSC/ Q2401)  <b>Books available: No</b>	Business Correspondent & Business Facilitator (BSC/Q8401)  <b>Books available: No</b>	Business Correspondent & Business Facilitator (BSC/Q8401)  <b>Books available: No</b>
6	Healthcare	Home Health Aide (HSS/Q5102)  <b>Books available: No</b>	Home Health Aide (HSS/Q5102)  <b>Books available: No</b>	General Duty Assistant (HSS/Q5101)  <b>Books available: Yes</b>	General Duty Assistant (HSS/Q5101)  <b>Books available: No</b>
7	IT/ITeS	Domestic Data Entry Operator (SSC/Q2212)  <b>Books available: Yes</b>	Domestic Data Entry Operator (SSC/Q2212)  <b>Books available: No</b>	<b>CRM Domestic Voice (SSC/Q2210)</b>  <b>Books available: Yes</b>	Domestic Biometric Data Operator  <b>Books available: No</b>
8	Retail	Store Operations Assistant (RAS/Q0101)  <b>Books available: Yes</b>	Store Operations Assistant (RAS/Q0101)  <b>Books available: No</b>	<b>Sales Associate (RAS/Q0104)</b>  <b>Books available: Yes</b>	Trainee Associate (RAS/Q0103)  <b>Books available: No</b>



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शिक्षा का अधिकार

सर्व शिक्षा अभियान  
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-02.07.08-



पढ़ें चलें, बढ़ें चलें



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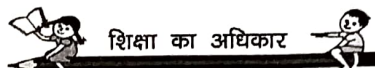
S#	Name of Sector	Job Role with QP Code for Class IX & X and availability of Books on PSSCIVE/NCERT Website		Job Role with QP Code for Class XI & XII and availability of Books on PSSCIVE/NCERT Website	
		Class IX	Class X	Class XI	Class XII
1	2	3	4	5	6
9	Physical Education	Early Years Physical Activity Facilitator (SPF/Q4004) <b>Books available: No</b>	Early Years Physical Activity Facilitator (SPF/Q4004) <b>Books available: No</b>	Primary Years Physical Activity Facilitator (SPF/Q4005) <b>Books available: No</b>	Primary Years Physical Activity Facilitator (SPF/Q4005) <b>Books available: No</b>
10	Private Security	Unarmed Security Guard (MEPQ/7101) <b>Books available: Yes</b>	Unarmed Security Guard (MEPQ/7101) <b>Books available: No</b>	1. This Skill is not allowed in Class 11th due to non-availability of Job Role. So no fresh admissions are to be made. 2. The students of last year in class 10th will opt for other Skill, running in concerned School under NSQF in Class 11th from the session 2021-22.	
11	Tourism and Hospitality	Food and Beverage Service Trainee (THC/Q0307) <b>Books available: Yes</b>	Food and Beverage Service Trainee (THC/Q0307) <b>Books available: No</b>	<b>Customer Service Executive (Meet &amp; Greet) (THC/Q0101)</b> <b>Books available: Yes</b>	Heritage Tour Guide (THC/Q4501) <b>Books available: No</b>
12	Media & Entertainment	This Skill is not allowed in Class 09th due to non-availability of Job Role. So no fresh admissions are to be made.		Texturing Artist (MES/Q2503) <b>Books available: No</b>	Texturing Artist (MES/Q2503) <b>Books available: No</b>

### Note:-

1. Use below mentioned link for accessing soft copy of Students Textbooks on PSSCIVE Website <http://psscive.ac.in/publication/studenttextbook> or NCERT Website <https://ncert.nic.in/vocational.php>
2. For all those Skills/Classes whose Students Textbooks are not available on PSSCIVE/NCERT website, the concerned Vocational Teachers will teach the students by preparing Notes, question paper etc. based on curricula available at PSSCIVE web link. Use below mentioned link for accessing soft copy of Curricula on PSSCIVE Website <http://psscive.ac.in/publication/nsqfcurricula2years>.
3. They may also take help from the suggestive study material available at <https://drive.google.com/drive/folders/1uMlySs1RQQwUrxO8bPhkFpzLE2PHJkEN?usp=sharing>



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सर्व शिक्षा अभियान  
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पढ़ें पढ़ाएँ, बढ़ें बढ़ाएँ



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4. Employability Skills Textbooks from Class 09<sup>th</sup> to 12<sup>th</sup>, common for all Sectors, are also available at PSSCIVE Website: <http://psscive.ac.in/publication/studenttextbook>

**The Marks Distribution for 969 (Table-1) out of 1074 Govt. Schools already stands covered under Vocational Education in State Haryana (Except 105 Govt. Model Sanskriti Senior Secondary Schools covered under VE ) as mentioned on PSSCIVE Website is as under:-**

**Table-2**

Section	Particulars	Max. Marks for Theory and Practical	
		Class 9 <sup>th</sup> & 10 <sup>th</sup>	Class 11 <sup>th</sup> & 12 <sup>th</sup>
Theory Part	Employability Skills	10	10
	Vocational Skills	20	20
<b>Total of Theory</b>		<b>30</b>	<b>30</b>
Practical Assessment	Practical Examination	15	15
	Written Test	10	10
	Viva Voce	10	10
	Project Work		
	Students Portfolio	10	10
	Viva Voce	5	5
<b>Total of Practical Assessment</b>		<b>50</b>	<b>50</b>
Internal Assessment/CCE	Attendance	5	5
	SAT Exam	10	10
	Project Based Learning	5	5
<b>Total of Internal Assessment/CCE</b>		<b>20</b>	<b>20</b>
<b>Grand Total</b>		<b>100</b>	<b>100</b>

2. Implementation plan & Marks Distribution (as per CBSE Pattern) to be followed in 105 Govt. Model Sanskriti Senior Secondary Schools (Annexure-B) already stands covered under Vocational Education, based on subjects/job roles available in the basket of CBSE (as mention on their website) is as under:-



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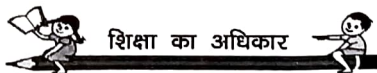
**Table-3**

S#	Course Name Class IX & X	Job Role for Class IX & X	Marks Distribution		Course Name Class XI & XII	Job Role with QP Code for Class XI & XII	Marks Distribution	
			Theory	Practical			Theory	Practical
1	Agriculture	Solanaceous Crop Cultivator	50	50	Agriculture	Agriculture Extension Worker	70	30
2	Apparel	Hand Embroider	50	50	Textile Design	Design Assistant (Apparel/Textile)	60	40
3	Automotive	Automotive Service Technician	50	50	Automotive	Automotive Service Technician	60	40
4	Beauty & Wellness	Assistant Beauty Therapist	50	50	Beauty & Wellness	Beauty Therapist	60	40
5	Banking & Insurance	Field Executive	50	50	Insurance	Sales Executive (Insurance)	60	40
6	Introductio n to Financial Markets	Business Corresponde nt	50	50	Financial Markets Manageme nt	Equity Dealer/Mutual Fund Agent	60	40
7	Health Care	General Duty Assistant	50	50	Health Care	General Duty Assistant	60	40
8	Information Technology	Domestic IT Executive/ Operator	50	50	Information Technology	IT Helpdesk Assistant	60	40
9	Retail	Store Operations Assistant	50	50	Retail	Sales Associate	60	40
10	Physical Activity Trainer (New)		50	50	Yoga	Yoga Instructor	50	50
11	Security	Unarmed Security Guard	50	50	N/A	N/A	N/A	N/A
12	Introductio n to Tourism	Assistant Tour Guide	50	50	Tourism	Tour Guide	60	40
13	Multi Media	Texture Artist	50	50	Multi Media	Animator	50	50

**Note: It is clarified that the students who are studying in Class 10<sup>th</sup> & 12<sup>th</sup> in academic session 2021-22 having enrolled under Vocation Education in these 105 Govt. Model Sanskriti Senior Secondary**



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**Schools shall continue to study as per old job roles as mentioned in Table-1 for the current academic session.**


You are requested to comply with these instructions/guidelines in letter & spirit.

  
Program Manager (NSQF)  
for State Project Director  
HSSPP, Panchkula

Endst. No. 10/164 (NSQF)/ 1640

Dated: 30 .04.2021


A copy of the above is being forwarded to **Shri Vishwakarma Skill University**, Haryana with a request to consider Table-1 & Table-2 above, for conducting Practical Assessment & Certification for Class 10<sup>th</sup> & 12<sup>th</sup> from the current Academic Session, i.e. 2021-22 onwards.

  
Program Manager (NSQF)  
for State Project Director  
HSSPP, Panchkula

Endst. No. 10/164 (NSQF)/ 1641

Dated: 30 .04.2021

A copy of the above is being forwarded to **Board of School Education Haryana, Bhiwani** with a request to consider Table-1 & Table-2 above, for conducting Assessment/Examination from Class 09<sup>th</sup> to 12<sup>th</sup> from the current Academic Session, i.e. 2021-22 onwards.

  
Program Manager (NSQF)  
for State Project Director  
HSSPP, Panchkula

Endst. No. 10/164 (NSQF)/ 1642

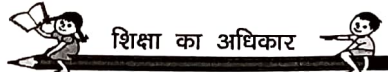
Dated: 30 .04.2021

A copy of the above is being forwarded to **Academic Cell (DSE)** with a request :-

1. To prepare/conduct the examination of Skill subjects running under NSQF as being done for other optional subjects.



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सब पढ़ें सब बढ़ें

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2. As requested vide their letter no. 24/4-2020 ACD (1), dated 20.04.2021, instructions are being issued to offer those subjects/Job Roles in Govt. Model Sanskriti Senior Secondary Schools, which are available in the basket of the CBSE as mentioned in Table-3. They are requested to take the necessary action accordingly.

Program Manager (NSQF)  
for State Project Director  
HSSPP, Panchkula

Endst. No. 10/164 (NSQF)/ 1643

Dated: 30 .04.2021

A copy of the above is being forwarded to the **Regional Director, CBSE**, Sector-5, Panchkula, Haryana-134152 for kind information and further necessary action please.

Program Manager (NSQF)  
for State Project Director  
HSSPP, Panchkula

Endst. No. 10/164 (NSQF)/ 1644

Dated: 30 .04.2021

A copy of the above is being forwarded to Ms. Gauri Kalra, Senior Consultant, Ministry of Education, GoI for information and necessary action please.

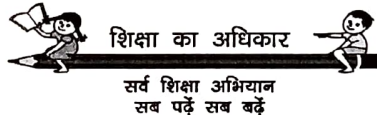
Program Manager (NSQF)  
for State Project Director  
HSSPP, Panchkula

Endst. No. 10/164 (NSQF)/ 1645

Dated: 30 .04.2021

A copy of the above is being forwarded to **NCERT/PSSCIVE Bhopal** with a request to develop the Students Handbooks as per the Job Roles mentioned at Table-1 and made available at the earliest in the interest of study of students as currently only 16 titles out of 44 are available.

Program Manager (NSQF)  
for State Project Director  
HSSPP, Panchkula



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Endst. No. 10/164 (NSQF)/1648

Dated: 30 .04.2021

A copy of the above is being forwarded to **NSDC/SSCs/Vocational Training Providers** in Haryana for information and necessary action please.


  
Program Manager (NSQF)  
for State Project Director  
HSSPP, Panchkula

Endst. No. 10/164 (NSQF)/1647-52

Dated: 30 .04.2021

A copy of the above is being forwarded to following for information and necessary action please:-

1. All Coordinators/Programme Coordinator.
2. All Technical Coordinators.
3. IT Cell, HSSPP for uploading on website

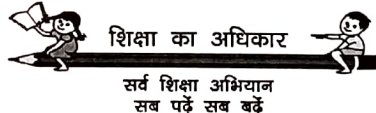
  
Program Manager (NSQF)  
for State Project Director  
HSSPP, Panchkula

CC:

1. PS/ACSSE for kind information of W/ACSSE please.
2. AM/SPD for kind information of W/SPD please.
3. PA/Joint SPD for kind information of J/SPD.



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शिक्षा का अधिकार

सर्व शिक्षा अभियान  
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